

# Contracts, Claims and Legal Knowledge Center

Contract Administration, Claims Management, Drafting Contracts, Negotiating Settlement of Disputes  
2 Weeks Training Programs List

Program Code	Program Name (Click to Access Website Brochure with Current Dates)	Obtain a Printable (pdf) Version from Website
ARB3082	Project and Commercial Dispute Resolution through Negotiations, Reconciliation and Arbitration	Print
BOT7872	Planning Build Operate Transfer Projects and Contracts	Print
BOT7882	Drafting Build Operate Transfer Contracts	Print
BOT7892	Build Operate Transfer Projects and Contracts	Print
BOT7902	Turnkey Contract Administration	Print
CAA3012	Effective Contract Administration, Claims Management and Negotiating Win-Win Settlement of Disputes	Print
CAA3022	Contract Management Workshop Including Favorable Settlement Of Disputes	Print
CAA3082	Contract Administration - From Project Award to Completion	Print
CAA3322	Contract Administration and Claims Management on Turn-Key Contracts	Print
CAA3332	Turn-Key Contracts Contract Administration and Claims Management	Print
CAA3342	Managing Turn-Key Projects and Contracts	Print
CAA7022	Contracts Management: Procurement, Partnering and Tendering	Print
CAA8002	Contractual, Technical and Managerial Skills for Contract Professionals	Print
CAA8012	Advanced Contract Management Using Quality Assurance Methodology	Print
CAP3602	Advertising and Publicity Service Contracts - Planning, Drafting, Administering, Managing and Auditing	Print
CAP7422	Art of Persuading Arbitrators, Judges, Boards and Decision Makers	Print

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CAQ3092	Contract Administration with Quality Assurance	Print
CDP1442	Construction Litigation Specialized Knowledge Management and Strengthening Your Construction Claim Through Discovery Processes	Print
CEP5812	Effective Contracts Administration and drafting of EPC Contracts	Print
CEW1062	Understanding Expert Witness Skills, Processes and Evaluation Methods	Print
CGA3902	Gas and LNG Contracts - Drafting, Pricing and Negotiating	Print
CIT8102	Planning and Drafting IT Service Contracts	Print
CIT8122	Administering and Managing IT Service Contracts	Print
CIT9002	Third Party Inspection and Testing Services Contracts - Planning, Drafting, Administering, Managing and Auditing	Print
CLS3492	Legal Secretary Training	Print
CMB9002	Contract Professional MBA Competencies	Print
CMQ4062	Quality Assured Contract Management	Print
COF4622	Drafting Call-Off or Framework Contracts	Print
COF4642	Administering Call-Off or Framework Contracts	Print
COS1142	Exculpatory Clauses-Interpretation Avoiding Liability Mitigation Negotiating	Print
COS1162	Understanding Interpreting and Arguing- One Sided Clauses and Unfair Contract Terms	Print
CPD8002	Punitive Damages -Avoidance -Mitigation -Defending	Print
CPL4082	Professional Liability Training Program	Print
CPP3052	Claim and Counter-Claim Management	Print

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CPR4402	Advanced Contracts and Project Management	Print
CRC3332	Legal Secretary Training	Print
CTN3302	Advanced Contracts and Purchasing Management	Print
DRF3032	Workshop Drafting Enforceable Contracts Conditions	Print
DRF3072	Drafting and Negotiating International Commercial Contracts	Print
FID3052	FIDIC Condition of Contract -Benchmarking and Drafting Contract and Conditions	Print
JCM4502	Judicial Court Management Best Practices	Print
LFM5502	Law Firm Management Best Practices	Print
NEG5432	Skills for Oil and Gas Contract Negotiation	Print
NEG9012	Negotiating Contracts Effectively	Print
PE3142	English for Contracts Professionals	Print
PTU3202	Oil Field Land Leasing and Production Sharing Agreements	Print
QKM8172	Effectively Implementing Contracts and Legal Knowledge Management System	Print
RMC8452	Contract Risk Management and Compliance	Print
TEL4442	Management of Advanced Technology Purchase Project Contracts - Contracts for Buying and Selling Technology	Print
TEL4452	Contracts for Buying and Selling Technology	Print
TPM5602	Advanced Purchasing Management	Print

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